

alcd

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4th September 2008.

Mr Spenser Poultney
Endersley
Welton Road
Radstock
BA3 3UD

Dear Sir,

Re: Complaint made by Mr Spenser Poultney against Mr Nigel Long

Further to my letter dated 19th August 2008 I draw your attention to section 8 of our Complaints and Disciplinary Procedure as set out in the ALCD Code of Conduct, and in particular sections 8.1, 8.2 and 8.3 as detailed below:-

8.1 The complainant will be informed of the date of the hearing not less than 14 days in advance thereof and may be required to attend as a witness.

8.2 The Member shall be similarly given not less than 14 days advance notice of the date of the hearing. He shall be entitled to attend and to be accompanied at the hearing by another Member. Should the Member wish to be professionally represented he may be so at his own expense. The complainant shall also be entitled to be professionally represented at his own expense.

8.3 Both the Complainant and the Member shall be entitled to make further written representations to the Tribunal not less than 7 days before the date of the hearing. The Clerk shall ensure that any such representations are made available to the other party before the hearing date.

The date of the hearing has been scheduled for Thursday 23rd October 2008 commencing at 2.00 p.m. at the offices of Herbert Smith, Exchange House, Primrose Street, London, EC2A 2HS (map enclosed).

If you require any further information in relation to our Rules I would refer you to the ALCD website www.alcd.org.uk.

Yours faithfully,



Iain Stark
Chairman – ALCD Complaints Sub-committee